

# Announcement of Courses

## Course Identification

A course identification is comprised of the course discipline abbreviation and course number (for example, BUS R001). All course numbers for Oxnard College will have a leading R (for Oxnard) preceding the actual course number. Courses numbered 1 (one) through 9 (nine) will also have two leading zeros preceding the actual number; courses numbered 10 (ten) through 99 (ninety-nine) will have a leading zero preceding the actual number. Sometimes an alphabetic character is appended to the course identification (for example, SPAN R101A).

Courses offered by Oxnard College will allow a wide selection of curricula that meet the requirements for most regular university majors as well as for technical, semi-professional, or occupationally-oriented programs.

To assist students to plan their programs of study, all credit courses offered by Oxnard College are classified into one of the three following categories:

1. Courses applicable toward the baccalaureate degree at universities or senior colleges.
2. Specialized technical, semi-professional, or occupationally-oriented courses applicable to certificate and associate degree programs for which some universities and senior colleges allow subject or elective credit toward the baccalaureate degree.
3. Non-transfer and/or remedial courses not applicable toward either the baccalaureate or associate degrees.

After a review of all courses in the college curriculum, the faculty of Oxnard College has certified the following courses to be non-degree college credit only:

**ACT**—all courses; **BUS** R003, R004, R041; **CD** R010, R011, R020, R045, R048, R051, R052, R053; **CIS** R003D, R007L, R020B, R021, R021A, R023, R023B, R026, R027B, R028C, R049; **DH** R050, R051; **DST**—all courses; **EMP** R004, R005; **ENGL** R012, R020, R022, All R030-series except R030T, R040, R042, R044, R050, R052, R054, R056, R060, R062, R064, R066, R068, R080; **ESL**—all courses; **FT** R094A; **HED** R010; **LS**—all courses; **MATH** R008, R009, R010, R093; **PG** R001, R002, R003, R004, R005, R006, R007; **SPED**—all courses.

## Definition of a Semester Unit

The semester unit value of the course is shown by a number (or numbers) following the course title. The semester unit is based on three hours of work and study: one lecture hour with two attendant hours of preparation, or three hours of laboratory activity.

## Course Prerequisites, Corequisites, and Advisory

A prerequisite represents a set of skills or a body of knowledge that a student must possess prior to enrollment and without which the student is highly unlikely to succeed in the course or program.

A corequisite represents a set of skills or a body of knowledge that a student must acquire through concurrent enrollment in another course and without which the student is highly unlikely to succeed.

Recommended preparation states the preparation suggested by the faculty to complete successfully a particular course. While encouraged to do so, students do not have to satisfy recommended preparation guidelines to enroll in a course.

Course prerequisites, corequisites, and/or recommended preparation are specified within course descriptions announced in this catalog; they are also specified in the schedule of classes. A course has no prerequisite or corequisite unless so designated. Students are expected to have completed the prerequisite course with a satisfactory grade—C or better or CR—and if applicable be enrolled in the corequisite requirement for all courses in which they enroll.

## Challenging a Prerequisite or Corequisite

If a student has equivalent past experience or course work and desires to challenge the validity of a prerequisite/corequisite, Education Code permits that process. The petition for the aforementioned challenge is available in the Counseling Office. The challenge process requires a student to show specific grounds for waiving the prerequisite or corequisite. The grounds upon which students may challenge are as follows:

1. The student will be subject to undue delay in attaining the goal of his/her educational plan because the prerequisite or corequisite has not been made reasonably available.
2. The prerequisite or corequisite was established in violation of the regulation or in violation of district-approved processes.
3. The prerequisite or corequisite is unlawfully discriminatory or it is being applied in an unlawfully discriminatory manner.
4. The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite or corequisite.

Challenge forms with supporting documentation must be completed and submitted to the Counseling Office prior to the start of classes. Counselors will act on the challenge and notify the student of their decision prior to the first class meeting.

## Credit/No Credit Options

In the following section, which contains all course descriptions, the numbers (1) or (2) will be seen at the end of some descriptions. These numbers indicate that the so-designated courses are graded as follows:

- (1) Courses wherein all students are evaluated on a credit-no credit basis.
- (2) Courses wherein each student may elect by no later than the end of the first 30 percent of the term whether the basis of evaluation is to be credit-no credit or a letter grade.

In all other cases, courses will be graded in conformance with the college's grading policy, outlined elsewhere in this catalog.

## Field Trips

Students enrolled in any course in the Oxnard College curriculum may be required to attend extra-educational events, excursions, and/or field trips. Such activities are subject to the district's policy on field trips, Section C.12.f. of the Board Policy Manual, and to the provisions of the California Educational Code and Title 5.

## Transferability

Courses that carry a number between R100 and R199 are expected to transfer for baccalaureate credit to four-year institutions. Courses under which the statement "Transfer Credit: UC, CSU" or "CSU" appears have been approved for at least elective credit by those systems. A counselor should be consulted to determine if major or general education requirements may be satisfied with these courses. Courses under which "CAN" appear have been assigned a California Articulation Number. The CAN system provides a cross-reference number or course identification for courses which are acceptable "in lieu of" or are equivalent to specific courses at participating California colleges and universities. These courses will satisfy requirements for identically designated CAN courses at transfer institutions and will satisfy degree requirements at all participating campuses in California. Courses that carry a number between R001 and R099 may be transferable by some colleges and universities but the individual senior institution or a counselor should be consulted to determine the transferability of a specific course. Since most of these latter courses are not ordinarily offered in the university or four-year college, they may not be applicable to the requirements for the Baccalaureate degree.

## Offering of Courses as Described in the Catalog

Occasionally there may be course changes concerning prerequisites, contents, hours, or units of credit made after publication of the catalog. Efforts will be made through the class schedules and public media, and at times of registration, to notify students of any changes other than as described in the catalog.

## Offering of Courses as Listed in the Schedule of Classes

The college reserves the right to cancel any class scheduled for any term if enrollment is insufficient as determined by the board of trustees.

## Course Discipline Abbreviations

Courses listed below are offered as a regular part of established curricula or when demand warrants. The current class schedule should be consulted to determine the availability of specific courses.

In the course number designations, the following subject or departmental title abbreviations are used:

ADS	Addictive Disorders Studies
AFAM	African-American Studies
AC	Air Conditioning & Refrigeration
ASL	American Sign Language
ANAT	Anatomy
ANTH	Anthropology
AS	Area Studies
ART	Art
AAS	Asian-American Studies
ACT	Assistive Computer Technology

AST	Astronomy
AB	Automotive Body Repair & Paint
AT	Automotive Technology
BIOL	Biology
BOT	Botany
BUS	Business
CHEM	Chemistry
CHST	Chicano Studies
CD	Child Development
CIS	Computer Information Systems Office Automation Word Processing Information Processing
COT	Cooperative Work Experience
CS	Computer Science
DH	Dental Hygiene
DST	Disability Studies
ECON	Economics
EDU	Education
EMP	Employment Preparation
ENGR	Engineering
ENGT	Engineering Technology
ENGL	English
ESL	English as a Second Language
ET	Environmental Technology
FT	Fire Technology
GEOG	Geography
GEOL	Geology
HED	Health Education
HIST	History
HRM	Hotel & Restaurant Management Culinary Arts Restaurant Management Hotel Management
IDS	Interdisciplinary Studies
JAPN	Japanese
LDR	Leadership
LS	Learning Skills
LA	Legal Assisting
LIB	Library Instruction
MST	Marine Studies
MATH	Mathematics
MICR	Microbiology
MM	Multimedia
MUS	Music
PG	Personal Growth
PHIL	Philosophy
PE	Physical Education
PHSC	Physical Science
PHYS	Physics
PHSO	Physiology
POLS	Political Science
PSY	Psychology
SOC	Sociology
SPAN	Spanish
SPED	Special Education
SPCH	Speech
TV	Television
TRVL	Travel & Tourism

For convenience, the course descriptions in this catalog are arranged alphabetically according to subject grouping.